

OFFICE OF THE PRINCIPAL
RAGHUNATHJEW (DEGREE) COLLEGE
DEULASAH, CUTTACK-8

Notice No. 61 / 24

Date. 19.03.2024

It is information for all the students that, with reference to college notice no. 58/2024 dtd. 15.03.2024, the 5th semester examination will be held from 23.03.2024 to 03.04.2024 (8.00 A.M. to 11.00 A.M.). Hence they are hereby instructed to attend the examinations with proper uniform, Identity card & admit card. Any type of bags, gadgets, mobile phones, luggage will not allow in the college campus.

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Copy to Students/Notice Board/Academic Bursar/Exam. Section/Office guard file for information & necessary action.


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RAGHUNATHJEW (DEGREE) COLLEGE
DEULASAHI, CUTTACK-8

Notice No. 62 / 24

Date. 19.03.2024

It is information for all the staff that, with reference to college notice no. 58/2024 dtd. 15.03.2024, the 6th semester examination will be held from 23.03.2024 to 03.04.2024 as per programme schedule. Hence they are hereby instructed to follow the following guidelines for smooth conduct of the examination.

GUIDELINE

1. All the staffs will reach the college 1 hour before commencement of the exam.
2. Any type of leave will be not allowed on the exam. days.
3. During the examinations all the invigilators and relievers are requested to switch off their mobile.
4. Those staffs are assigned the invigilator and relievers duty of examination they are instructed not leave the campus during exam. hour prior to permission of Principal.
5. All the invigilators are requested during the invigilation they should properly verify the Roll No., Subject, Paper etc.
6. If in any room more than one invigilators are allotted, they should equally distribute the students for paper verification.
7. All the staff (Both teaching & non-teaching) are requested to perform their duty meticulously as per the written or verbal instructions of Principal.

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Copy to Staff Notice Board/Academic Bursar/Exam. Section/library/Office guard file for information & necessary action.


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